

**Chinook's Edge School Division #73**  
**APPROVAL FOR CENTRAL OFFICE SUB COSTS**

**Date:** November 28, 2012

**Name of Inservice:** LST Meeting – Ralph Klein Center, Olds

Name	School	Substitute Teacher	Time Required

Approved by:

Wanda Christensen  
Associate Superintendent, Student Services

G/L Code

5-140-350-230

Teacher's Signature:

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Principal's Signature:

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Central Office Signature:

\_\_\_\_\_  
Wanda Christensen, Associate Superintendent, Student Services

**NOTE**

**THIS FORM WILL NOT BE PROCESSED UNLESS IT IS FILLED OUT COMPLETELY, AND CORRECTLY.**

**PLEASE ATTACH THIS COPY TO THE GREEN SUB TIMESHEET FOR SUBMISSION.**

**ENSURE THAT THE G/L CODE IS CLEARLY TRANSFERRED ONTO THE TIMESHEET.**